**How to Search for Work**

**Here are a few hints:**

1. Try to confine your job search to one specific area a day.
2. Make out a list of 3 – 5 prospective employers before you leave home, write down the employers name and address.
3. Keep busy – work as hard at job hunting as you would at a new job. Don’t stop looking because an employer gives you a half promise of a job.
4. Avoid the temptation to slow down. Many successful job hunters set themselves a goal of a certain number of applications per day until they land a job. Its hard work, but it will pay off.
5. Keep an accurate record of the places you have been.
6. Be prepared to accept a job that may pay less but has a good chance for you to advance or learn a trade.
7. Plan to spend at least an hour a day or more writing application letters, enclosing your resume.