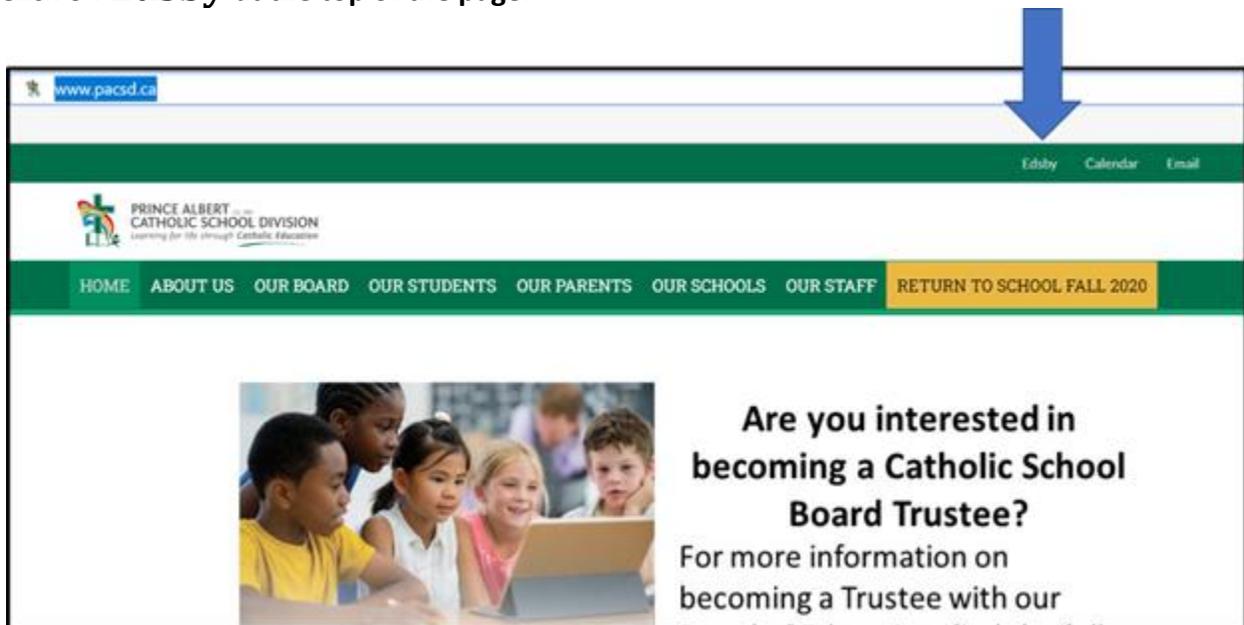


# Logging into Edsby

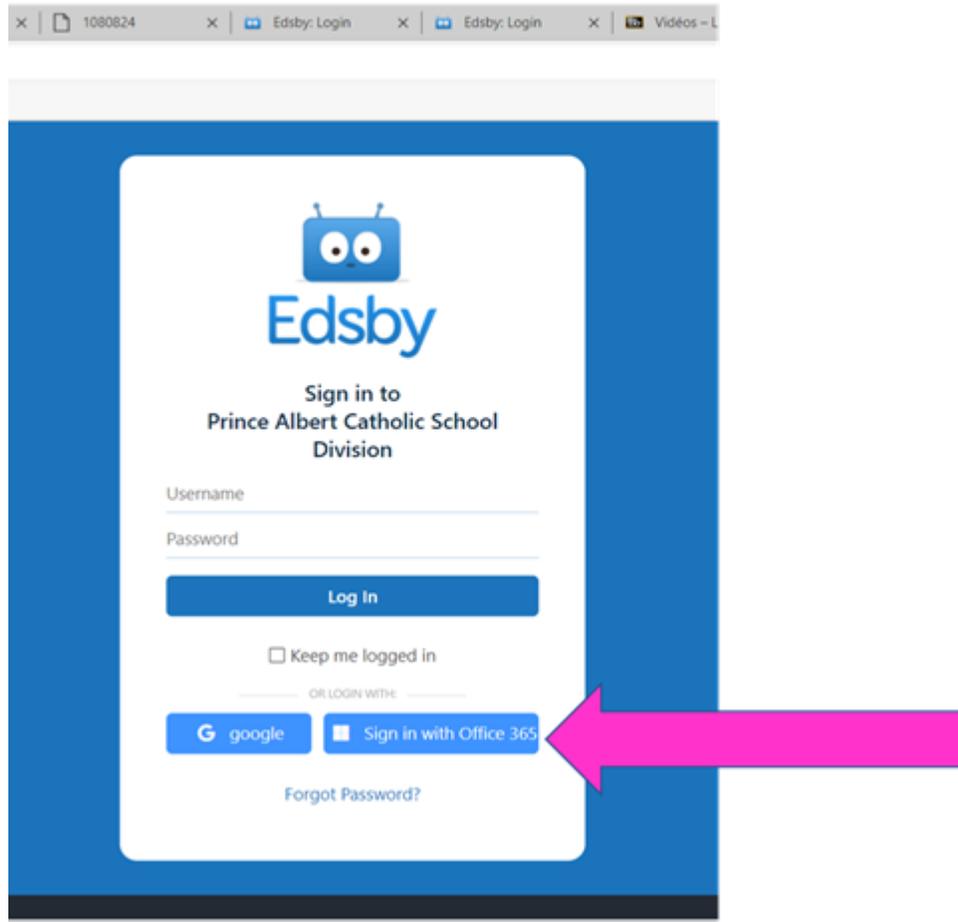
1. Go to the division home page: [www.pacsd.ca](http://www.pacsd.ca)



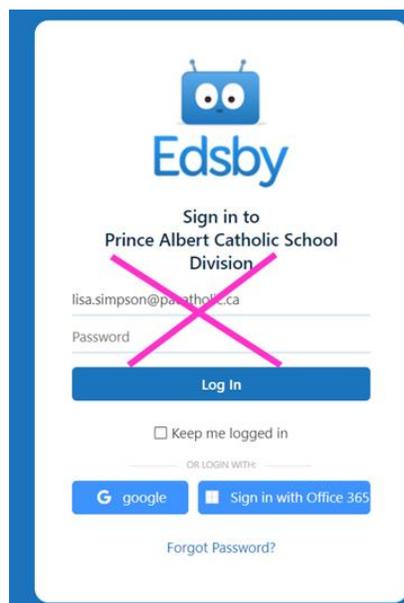
2. Click on **Edsby** at the top of the page:



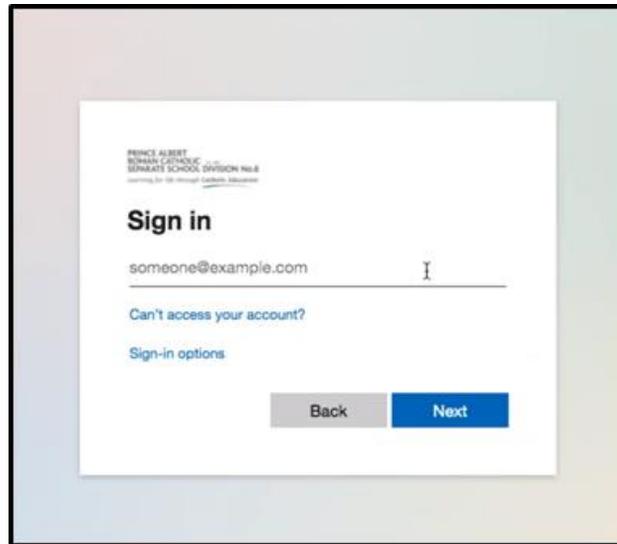
### 3. Select Sign in with Office 365:



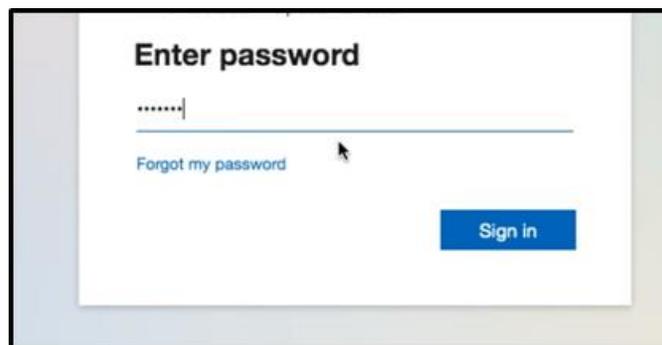
Do **Not** put your login name and password on the Edsby page



4. Sign in with your school email account (ex. [lisa.simpson@pacatholic.ca](mailto:lisa.simpson@pacatholic.ca)) and click **Next**



5. Enter your password:



6. Your Edsby Homepage will appear

7. If you plan to download and use the Edsby mobile app (iPad, phone), type in **PACSD** to access your division account and then click **GO!**

